



Policy title	No Smoking	Policy number	GM10
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1. Definition (s)

- **Smoking:** The use or possession of any tobacco product, such as cigarettes, pipes, cigars, and shisha.
- **University:** Yarmouk University (YU).
- **Vaping:** The use of electronic cigarettes or similar devices that produce visible vapor.
- **YU vehicle:** Any vehicle, such as cars or vans, provided by YU for work-related purposes.

2. purpose (s)

- 2.1 To foster a secure and healthy learning and working environment for YU students, employees, temporary workers, contractors and visitors.
- 2.2 To provide support to YU students, employees, and temporary workers, who wish to quit smoking.

3. Scope

- 3.1 This policy is applicable to all individuals associated with YU, including students, employees, temporary workers, contractors, and visitors.

4. Policy Statement & General Principles

- 4.1 YU is committed to take all reasonable steps to minimize exposure to passive smoking, since such exposure may cause heart disease, lung cancer, and other illnesses.
- 4.2 Smoking and vaping are strictly prohibited within any buildings on YU campus utilized by students, or employees, or temporary workers, or contractors, or visitors
- 4.3 Smoking and vaping are strictly prohibited at entrances to University Buildings, or within vehicles owned or leased or operated by the University.
- 4.4 Smoking is permitted a reasonable distance (taken to be a minimum of 10 m) away from a building to ensure that tobacco smoke does not enter into the building by any means.
- 4.5 YU is committed to offer comprehensive support for individuals interested in quitting smoking. Information on effective smoking cessation methods is available through the MOH Smoking Cessation Clinics (<https://moh.gov.jo/AR/Pages/smoking>)
- 4.6 YU students, employees, temporary workers, contractors, and visitors should be aware that violation of this policy may lead to disciplinary action in accordance with YU's Disciplinary Policy.

5. Responsibilities and roles

- 5.1 Deans and directors are responsible for ensuring that students, staff, visitors and contractors are made aware of this policy and that they comply with its requirements.
- 5.2 Procedures to apply with violators of this policy:
 - Any staff should ask the violator, politely, to move to a location where smoking is permitted,
 - If she/he refuses, the staff member should explain to her/him that she/he could be fined.
 - If she/he refuses, the staff member should contact the security who should ask her/him to leave the University property or she/he could be subject to disciplinary action (as appropriate).
 - The security should report the incident to the health and safety department.

6. References

American University at Cairo, **Smoke-free environment on campus policy**. Available at:
<https://documents.aucegypt.edu/Docs/Policies/Tobacco-Free>

University of Essex, **University Policy**. Available at:
<https://www.essex.ac.uk/staff/employment-policies-procedures/no-smoking-policy>

University of Nottingham, Year Reviewed: **No Smoking Policy for the University of Nottingham**. Available at:
<https://www.nottingham.ac.uk/safety/documents/smoking-policy.pdf>

University of Toronto, **University of Toronto's smoke-free policy**. Available at:
<https://www.utoronto.ca/smoke-free>



Yarmouk University
Accreditation and Quality Assurance Center



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Ministry of Public Health, **The Framework Convention on Smoking Control 2015**. Available at:
<https://www.moh.gov.jo/EBV4.0/Root Storage/AR/EB Info Page/%D8%A7%D9%84%D8%A7%D8%AC%D8%B1%D8%A7%D8%A1%D8%A7%D8%AA %D8%A7%D9%84%D8%AA%D9%8A %D8%AA%D9%85%D8%AA %D9%81%D9%8A %D8%A7%D9%84%D8%A7%D8%B1%D8%AF%D9%86 %D8%A8%D8%B9%D8%AF %D8%AA%D9%88%D9%82%D9%8A%D8%B9 %D8%A7%D9%84%D8%A7%D8%AA%D9%81%D8%A7%D9%82%D9%8A%D8%A9 %D8%A7%D9%84%D8%A7%D8%B7%D8%A7%D8%B1%D9%8A%D8%A9 %D9%81%D9%8A %D9%85%D8%AC%D8%A7%D9%84 %D9%85%D9%83%D8%A7%D9%81%D8%AD%D8%A9 %D8%A7%D9%84%D8%AA%D8%AF%D8%AE%D9%8A%D9%86 2015.pdf>

Ministry of Public Health, **National Action Plan and Operational Actions to Combat Smoking**. Available at:
<https://www.moh.gov.jo/EBV4.0/Root Storage/AR/EB Info Page/%D8%AE%D8%B7%D8%A9 %D8%A7%D9%84%D8%B9%D9%85%D9%84 %D8%A7%D9%84%D9%88%D8%B7%D9%86%D9%8A%D8%A9 %D9%88%D8%A7%D9%84%D8%A5%D8%AC%D8%B1%D8%A7%D8%A1%D8%A7%D8%AA %D8%A7%D9%84%D8%AA%D9%86%D9%81%D9%8A%D8%B0%D9%8A%D8%A9 %D9%84%D9%85%D9%83%D8%A7%D9%81%D8%AD%D8%A9 %D8%A7%D9%84%D8%AA%D8%AF%D8%AE%D9%8A%D9%86.pdf>

Ministry of Public Health, **Smoking Cessation Clinics**. Available at:
<https://www.moh.gov.jo/EBV4.0/Root Storage/AR/health madia/13122021%D9%85%D9%88%D9%82%D8%B9 %D8%B9%D9%8A%D8%A7%D8%AF%D8%A9 %D8%A7%D9%84%D8%A5%D9%82%D9%84%D8%A7%D8%B9 %D8%B9%D9%86 %D8%A7%D9%84%D8%AA%D8%AF%D8%AE%D9%8A%D9%86 %D8%A3%D9%88%D9%82%D8%A7%D8%AA %D8%A7%D9%84%D8%B9%D9%85%D9%84.docx>

End of Policy

Policy preparation, Revision, & proofreading team

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Approval

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